

RINGWOOD TOWN COUNCIL
Regular Meeting – Ringwood Town Hall
Monday, January 8, 2024, 5:30 pm.
Minutes
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The meeting was called to order by Gina Bohlen at 5:32 p.m.

Members Present: Sherry Davidson, Gina Bohlen, Barbara Look, Maxine Smith, Steve Randolph

Brandi Goodman was absent.

Guests: Corporal Witt from MCSO, Sheriff Robison, Jose and Stacie Wanzer

No public comments.

A motion was made by Barbara Look and seconded by Gina Bohlen approving the minutes of the December 4, 2023 regular meeting and December 15, 2023 special meeting. The following votes were cast: Bohlen - yes, Look – yes, no nays.

TOWN CLERK/TREASURER REPORT: None

CODE ENFORCEMENT: None

FIRE DEPARTMENT REPORT: None

EMS DEPARTMENT: None

EMERGENCY MANAGEMENT: None

STREET DEPARTMENT REPORT: See attached report by Steve Randolph.

SHERIFF DEPARTMENT: Sheriff Robison went over the contract with the Major County Sheriff Department. This contract would allow a deputy to be assigned to our community. Total cost is \$400.00 per month.

NEW BUSINESS:

A motion was made by Gina Bohlen and seconded by Barbara Look to approve the claims pursuant to the claims list. The following votes were cast: Look – yes, Bohlen – yes, no nays.

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Barbara Look made a motion for the Town of Ringwood to apply for a Discover Credit Card for town purchases. Gina Bohlen seconded the motion and the following votes were cast: Look – yes, Bohlen – yes, no nays.

A motion was made by Gina Bohlen to approve Ordinance 2024-01 amending Chapter 7, Article 1 of the Ringwood Municipal Code 2021 entitled “Financial and Business Procedures”. Barbara Look seconded the motion and the following votes were cast: Bohlen -yes, Look -yes, no nays.

Barbara Look made a motion that was seconded by Gina Bohlen to adopt the Town of Ringwood Purchasing Manual as presented by our attorney . The following votes were cast: Bohlen – yes, Look – yes, no nays.

A motion was made by Gina Bohlen to approve and sign the FY24 REAP Grant Contract Number MA24-5 for remodeling of the Senior Citizens Center. Barbara Look seconded the motion and the following votes were cast: Bohlen – yes, Look – yes, no nays.

A motion to table the discussion regarding the contract with the Major County Sheriff’s office was made by Gina Bohlen and seconded by Barbara Look. The following votes were cast: Bohlen -yes, Look – yes, no nays.

Sherry then went over the Agreed Upon Procedures report provided by S &B CPAs. Our only reportable offense was being underinsured at the bank. This has since been resolved. Barbara Look made a motion that was seconded by Gina Bohlen to Accept the report from S &B CPAs. The following votes were cast: Bohlen – yes, Look – yes, no nays.

A motion to table discussion regarding the Ringwood Rental Property was made by Gina Bohlen and seconded by Barbara Look. The following votes were cast: Bohlen – yes, Look – yes, no nays.

Barbara Look made a motion to accept the recommendation for the award of construction contract from Parkhill for the CDBG 2023 Waterline Replacement Project. Gina Bohlen seconded the motion and the following votes were cast: Look – yes Bohlen – yes, no nays.

A motion was made by Barbara Look and seconded by Gina Bohlen to approve and sign the notice of award to Sooner Site Utility and Construction for the CDBG 2023 Waterline Replacement Project. Sherry has received permission to sign for Mayor Brandi Goodman via text. The following votes were cast: Look – yes, Bohlen – yes, no nays.

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A motion to table the discussion of the compensation of the Board of Trustees was made by Gina Bohlen and seconded by Barbara Look. The following votes were cast: Bohlen – yes, Look – yes, no nays.

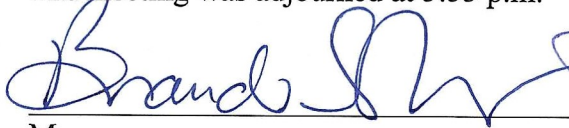
Gina Bohlen made a motion to table the discussion regarding the acceptance of award from Oklahoma Dept of Emergency Management for the Dyer Well Generator grant due to not receiving paperwork. Barbara Look seconded the motion and the following votes were cast: Bohlen – yes, Look – yes, no nays.

A motion was made by Gina Bohlen and seconded by Barbara Look to table discussion regarding the bid award for the Dyer Well Generator Grant from Oklahoma Dept of Emergency Management. The following votes were cast: Bohlen – yes, Look – yes, no nays.

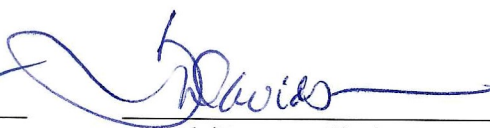
OTHER NEW BUSINESS:

Sherry presented the board the renderings from Royal Signs for the new sign at the Town of Ringwood Senior Citizens Center. Gina Bohlen made a motion to accept the rendering selection. Barbara Look seconded the motion and the following votes were cast: Bohlen – yes, Look – yes, no nays.

The meeting was adjourned at 5:55 p.m.



Mayor



Clerk/Deputy Clerk

RINGWOOD PUBLIC WORKS AUTHORITY
Regular Meeting, Monday, January 8, 2024
200 N. Main, Ringwood, OK 73768

Meeting called to order by Gina Bohlen at 5:55 p.m., City Hall.

ROLL CALL:

Barbara Look
Gina Bohlen
Maxine Smith
Steve Randolph
Sherry Davidson

Members absent: Brandi Goodman

Guests: Sheriff Robison, Corporal Witt, Stacie and Jose Wanzer

There were no public comments.

A motion was made by Barbara Look and seconded by Gina Bohlen to approve the minutes of the December 4, 2023 regular meeting. The following votes were cast: Look - yes, Bohlen – yes, no nays.

CLERK/TREASURER REPORT: None

PUBLIC WORKS REPORT: Steve Randolph presented his report. Please see attached.

NEW BUSINESS:

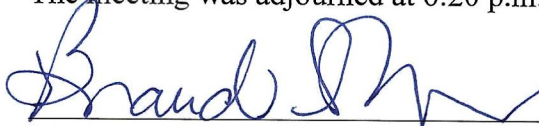
Gina Bohlen made a motion to approve the claims as listed on the claims list. Barbara Look seconded the motion and the following votes were cast: Look - yes, Bohlen – yes, no nays.

A motion to table the discussion regarding rate increases for trash pickup was made by Gina Bohlen and seconded by Barbara Look. The following votes were cast: Bohlen – yes, Look – yes, no nays.

OTHER NEW BUSINESS:

None

The meeting was adjourned at 6:20 p.m.



Mayor



Clerk/Deputy Clerk