

**RINGWOOD TOWN COUNCIL**  
**Regular Meeting – Ringwood Town Hall**  
**February 6, 2023, 5:30 p.m.**  
**Minutes**  
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The meeting was called to order by Mayor Brandi Goodman at 5:30 p.m.

Members Present: Brandi Goodman, Sherry Davidson, Gina Bohlen, Barbara Look, Steve Randolph, Cliff Davidson, Brian Henry, Maxine Smith

Members absent: Jr. Aguilar

No Public Comments.

A motion was made by Barbara Look and seconded by Gina Bohlen approving the minutes of the January 9, 2023 regular meeting. The following votes were cast: Goodman - yes, Bohlen - yes, Look – yes, no nays.

TOWN CLERK/TREASURER REPORT: None

CODE ENFORCEMENT: Brian reported that he had completed the Life Safety Inspections. Overall, the reports were good. Had only one business he is concerned about. He spoke to the board regarding the possibility of implementing a court system to aid in the enforcement of code enforcement issues.

FIRE DEPARTMENT REPORT: Cliff reported that the annual pancake supper is going to be held on Saturday, April 1<sup>st</sup>.

EMS DEPARTMENT: Jr. reported that Major County EMS had purchased a building in Ringwood. They have purchased the building at the corner of 6<sup>th</sup> and Main Street.

EMERGENCY MANAGEMENT: None

STREET DEPARTMENT REPORT: See attached report by Steve Randolph.

NEW BUSINESS:

A motion was made by Gina Bohlen and seconded by Barbara Look to approve all claims on the claims list. The following votes were cast: Goodman - yes, Bohlen - yes, Look – yes, no nays.

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A motion was made by Gina Bohlen and seconded by Barbara Look to move forward with Municipal Court to aid with Life Safety Inspections and Code Enforcement. The following votes were cast: Bohlen – yes, Look -yes, Goodman -yes, no nays.

Sherry informed the board that the MARC Center abstract had some issues according to Joe Houk, Attorney. He suggested rebuilding the abstract to alleviate the issues. It will cost around \$1150.00 to do so. It is currently being done at Fairview Abstract.

Barbara Look made a motion to approve and sign the RIG Grant Agreement with ORWA. Gina Bohlen seconded the motion and the following votes were cast: Look – yes, Bohlen – yes, Goodman – yes, no nays.

A motion was made by Brandi Goodman and seconded by Barbara Look to not renew the annual lease agreement with Casi and Charles Nichols. Sherry will write a letter to them to inform them of the decision. The following votes were cast: Goodman – yes, Look – yes, Bohlen – yes, no nays.

Sherry informed the board that OWRB notified the Town of Ringwood that we were not awarded the OWBR/ARPA Grant.

Sherry informed the board that the Municipal Road Drilling Fund will not be taking anymore application until July 2023.

A discussion was held regarding the bids received for the REAP Sidewalk Project. The bids are as follows:

HVZ Concrete:	\$30,000.00	
Pedro Resendiz:	\$29,179.50	
Levings Concrete:	\$27,443.75	adding steps \$3200.00 (Option 1 ADA Requirement)

Barbara Look made a motion that was seconded by Gina Bohlen to award the project to Levings Concrete with the step option 1 to meet ADA requirements. The following votes were cast: Look – yes, Bohlen – yes, Goodman – yes, no nays.

A discussion was held regarding the award of bid for the RIG Grant Hydrovac Project. The following bids were received:

Vermeer:	VM CV573GT	\$52,500.00
Key Equipment:	HURCO Vac 300	\$42,105.00
Ditch Witch:	MV8	\$46,762.00

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Ditch Witch has been awarded the state bid on the hydrovac that Steve recommends. They are also made in Oklahoma and have added a 1 year warranty parts and labor. Gina Bohlen made a motion that was seconded by Barbara Look to accept the bid from Ditch Witch for the MV8. The following votes were cast: Bohlen – yes, Look – yes, Goodman – yes, no nays.

Gina Bohlen made a motion to approve and sign the DEQ Permit application for construction for the CDBG 2023 Waterline Replacement Project. Barbara Look seconded the motion and the following votes were cast: Bohlen – yes, Look – yes, Goodman – yes, no nays.

**OTHER NEW BUSINESS:**

Sherry informed the board that we will be having a Public Hearing at 5:30 p.m. before our regular board meeting on March 6th for the CDBG 2023 Waterline Replacement Project.

The meeting adjourned at 6:15 p.m.

  
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Mayor

  
\_\_\_\_\_  
Clerk/Deputy Clerk

**RINGWOOD PUBLIC WORKS AUTHORITY**  
**Regular Meeting, Monday, February 6, 2023 minutes**  
**200 N. Main, Ringwood, OK 73768**

Meeting called to order by Brandi Goodman at 6:15 p.m., City Hall.

ROLL CALL: Brandi Goodman  
Barbara Look  
Gina Bohlen  
Maxine Smith  
Jr. Aguilar  
Brian Henry  
Sherry Davidson  
Steve Randolph

Members absent: None

There were no public comments.

A motion was made by Barbara Look and seconded by Brandi Goodman to approve the minutes of the January 9, 2023 regular meeting. The following votes were cast: Goodman - yes, Look - yes, Bohlen - yes, no nays.

CLERK/TREASURER REPORT: None

PUBLIC WORKS REPORT: Steve Randolph presented his report. Please see attached.

**NEW BUSINESS:**

Gina Bohlen made a motion to approve the claims as listed on the claims list. Barbara Look seconded the motion and the following votes were cast: Goodman - yes, Look - yes, Bohlen - yes, no nays.

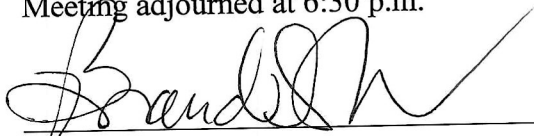
Sherry discussed water/sewer/trash rate increases for the upcoming year with the board. B& B Sanitation will be increasing their rates 3%. A motion was made by Brandi Goodman and seconded by Barbara Look to increase rates 10% beginning April 2023. The following votes were cast: Goodman - yes, Look - yes, Bohlen - yes, no nays.

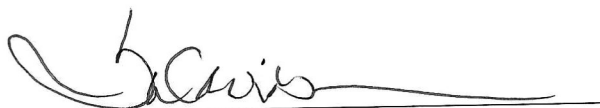
A resolution will be presented at the next meeting for approval for the water/sewer/trash rate increases.

**OTHER NEW BUSINESS:**

None

Meeting adjourned at 6:30 p.m.

  
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Mayor

  
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Clerk/Deputy Clerk